

MINUTES

STATE ADVISORY COUNCIL ON LIBRARIES

OCTOBER 24, 2008

The State Advisory Council on Libraries convened in a regularly scheduled meeting at the Kentucky Department for Libraries and Archives, on Friday, October 24, 2008.

Present were:

Council

Arne Almquist
Mary Congleton
William Hansen
Kimberly Hartz
Linda Kompanik
Michael Lyons
Carol Mitchell
J.C. Morgan (via conf. call)
Shauna Patton
Lynda Short

KDLA

Nicole Bryan
Charlene Davis
Lori Harlan
Wayne Onkst
Barbara Penegor
Christie Robinson
Barbara Teague

KLA President

Debra Oberhausen

Education Cabinet

Cathy Lindsey

WELCOME AND INTRODUCTIONS

Ms. Kimberly Hartz, Chair, welcomed everyone to the meeting. Introductions were made and the meeting was called to order.

APPROVAL OF JUNE 20, 2008 MEETING MINUTES

No changes were made to the June 20, 2008 minutes. Minutes were approved as distributed.

KLA REPORT

Debra Oberhausen, newly elected President of the Kentucky Library Association, reported that KLA had a successful conference in Louisville, October 1-4, with over 750 participants. They are now in the process of planning their future board meetings and future activities and goals for the 2009 year. You can find out more information about KLA at: www.kylibasn.org.

KDLA UPDATE REPORT

Commissioner Onkst reported to the Council that KDLA has had a busy summer and fall and statistics indicate that library usage has increased all across the state. Many counties across the state are planning or building new libraries to meet the demanding needs in their communities. Libraries that have recently been renovated or constructed in the last few months include Lexington, Logan, Owsley, Metcalfe, and Lincoln. KDLA has also recently assisted the counties with their local tax rates for them to receive their local revenue from property taxes.

KDLA issued its first electronic newsletter in September, *Libraries & Archives Monthly*, which will feature agency news, programs, initiatives, accomplishments, new public libraries & renovations, innovative library & archival programs, trustee column, and grants & awards. If you did not receive your copy of the newsletter please contact Paige Sexton at paige.sexton@ky.gov.

LSTA UPDATE

Nicole Bryan, LSTA Coordinator, distributed to the Council a copy of the 2009 Annual Program. Nicole advised the Council that the LSTA Projects are listed in the Annual Program, which includes a description of each project, along with the budget allotted to each project.

Nicole also distributed a budget summary sheet for each project listed under the LSTA Goals. A copy of the four LSTA Goals were distributed which include: Goal 1) Access to Information and Resources, 2) Technology and Electronic Linkages, 3) Library Programming and Services, and 4) Continuing Education and Professional Development. The total amount of LSTA projects for the FY2009 totaled \$2,508,700.

The Council also received a summary sheet for the 2009 LSTA Competitive Subgrants in Programming and Technology grants which totaled \$185,596. If anyone has any questions or would like more information about any of the LSTA Grants, please contact Nicole Bryan.

IMLS GRANT PROPOSAL

Arne Almquist, Associate Provost, Steely Library at NKU reported to the Council that NKU and Bluegrass Community and Technical College are in the process of partnering to develop a new online bachelor's degree program in Library Science. This program will fall under the College of Informatics at NKU and will build off the Associate Degree program offered at Bluegrass Community and Technical College. This proposed degree program will make it easier and more affordable for people to enroll in library related classes. This program will allow library staff all across the Commonwealth to increase their skills and it will also assist staff in meeting their library certification requirements.

Currently, the grant is still going through the appropriate stages for approval and if the degree is approved, it will then be made available to the public in the fall of 2009.

RECORDS – AOC COMMITTEE

Barbara Teague, Director of Public Records, reported that she and other KDLA staff have recently met with representatives from the Administrative Office of the Courts to discuss the value of following the records retention schedules set forth by the Archives and Records Commission. Barbara explained that over the last several years, AOC operated under their own set of record retention schedules for court documents that was approved by the Chief Justice. KDLA is currently working with staff from AOC to bring them back under the approval process set forth by the Archives and Records Commission to ensure the safety and preservation of all types of judicial records.

STATE RECORDS CENTER

Barbara Teague discussed with the Council the recent bid process to locate a local facility to house non-permanent records in a centralized records storage facility for KDLA. Currently, KDLA has two storage locations and our leases on those locations will soon be up. KDLA received approval from the Finance Cabinet to bid out the process of trying to find one centralized location for our records storage requirements. This will allow us to operate from one location instead of two, and be more efficient for staff and may be at a lower cost than what we currently pay for two separate locations.

The process will now go back to Finance who will meet with designers to get a more detailed description from what our requirements will involve and then those details will be sent back out to the possible lessor. The lessor will then develop a plan, with cost analysis, and present that back to Finance for possible consideration in the bid process. Hopefully, we will have a centralized location within the next few months.

A question was asked from the Council if we could be digitizing some of those records in order to help reduce some of the storage space issues we are facing. Barbara explained that the upfront cost and the staff time that would be involved in digitizing would be very expensive, and the format of how those records would be stored could also be an issue in the future. A cost analysis was done and it was more expensive to do massive amounts of digitizing versus storing the paper copies. Commissioner Onkst still explained to the Council that we will still be in need of additional permanent archival storage space, even if we get the central location for the records center.

KTBL UPDATE

Barbara Penegor, Branch Manager for the Kentucky Talking Book Library (KTBL), gave a report to the Council on the transition of the talking books to the digital talking books. The Kentucky Talking Book Library is part of a nationwide network of cooperative libraries headed by the National Library Service (NLS) for the Blind and Physically Handicapped, which is a division of the Library of Congress.

Barbara reported that the National Library Service (NLS) has been running a pilot project over the last year that allows patrons to download books which can be played over a 3rd-party vendor digital player. The pilot has been very successful and Kentucky has 68 patrons participating in that project. The first digital machines are expected to start arriving here in early 2009. The priority order for who will receive the new machines will be as follows: 1) Veterans, 2) 10² members (patrons over 100 yrs. of age), 3) patrons who are physically unable to use the cassette player, 4) longevity of patrons, and 5) other patrons who are in good standing. During the digital transition the NLS will have a quota of the number of cassette and digital books that we may order. This will result in patrons having to return books more promptly than they may have in the past in order to keep the collection circulating. Each year NLS will be producing more digital books and fewer cassette books. By 2012 all books will be produced in the digital format.

Barbara Penegor also reported to the Council that as of September 15, 2008 we are now serving the patrons of the Louisville Talking Book Library. Due to budget reductions, the Louisville Talking Book Library had to close. KTBL has been updating the Louisville patron's records and are working through the transition of that move. Most patrons will not even notice the change and the Louisville Free Public Library does plan on keeping a few talking books in their collection for emergency walk-ins that they may have.

The Kentucky Talking Book Library will be hosting the Southern/Northern National Library Services Conference in May at the Brown Hotel. They are expecting about 60-75 attendees and they are planning on touring the American Printing House for the blind during the conference.

WEB TRANSITION TEAM

Charlene Davis reported that the KDLA Web Transition Team has been formed out of our strategic planning efforts and the goal is to improve our current website. The Web Transition Team was created in August and consists of representatives from each division in the agency. The team has currently been working on the interim web management responsibilities that need to be addressed at this time. The Transition Team has also looked at other state library websites that have a combined library and archives facility. The team is now interested in getting others who were involved in our initial web survey back involved to help evaluate the following state's web sites: Florida, Virginia, Nevada, & Connecticut. The evaluations and assessments of these other websites will include both design and content reviews in order to help us better identify what may work best for our agency. Charlene stated that once we get the evaluations and assessments returned, they will then proceed with using that data to assist in building a new website designed specifically for KDLA.

ANNOUNCEMENTS

- The Kentucky Book Fair will be held on Saturday, Nov. 15, 2008 at the Frankfort Convention Center. Book Fair pamphlets were distributed to Council members.

- Cathy Lindsey, Communication Director for the Education & Workforce Development Cabinet, advised the Council that a message will be sent to state employees today from Governor Beshear about a new informational website that should help Kentuckians in these uncertain economic times. The website will be a one stop shop on how you can find all kinds of information from help with paying bills, employment services, to how to hold onto your home if or when foreclosure is threatened, etc. Ms. Lindsey would like to see the information about the assistance website sent to all public libraries. Commissioner Onkst reported that we could send that link out to the public libraries. You can find the Governor's Assistance Website at: www.assistance.ky.gov.
- Linda Kompanik announced the following KLA Award Recipients from the KLA Fall Conference in October:

William H Natcher	Harold Tomlinson, Carroll County Judge Executive
Lifetime Achievement	Judy Burdine, Director Pulaski County Public Library
James A Nelson Advocacy	Judith Gibbons, Field Services Director KDLA
Carol J Parris Mentoring	Marie Liang, Director McCracken County Public Library
Special Librarian of the Year	Enid Wohlstein, KYVL Director
Outstanding Academic Librarian	Rose Davis, Western Kentucky University Librarian
Kentucky Libraries Outstanding Feature Article	Jennifer Little, Morehead State University Librarian and Mattie Decker, Associate Professor Morehead State University

NEXT MEETING

The next meeting of the State Advisory Council on Libraries will be held on Friday, March 20, 2009 at 1:30 p.m. at the Kentucky Department for Libraries and Archives.

ADJOURNMENT